

Gloria Dei Lutheran Church Fall Craft Fair Contract

Saturday, November 8, 2025- 9:00 AM to 2:00 PM

Dear Vendor:

The Gloria Dei Lutheran Church Fall Craft Fair Committee invites you to participate in our annual Fall Craft Fair taking place on November 8, 2025 from 9:00 AM to 2:00 PM.

Enclosed is our contract which explains our policies and procedures. Please read the contract carefully as your signature indicates your acceptance of all conditions as stated.

To register, please complete, sign, and return the attached application, along with your check made payable to **Gloria Dei Lutheran Church**. Beginning October 1, 2025 ALL TABLE ASSIGNMENTS WILL BE MADE ON A FIRST-PAID, FIRST-SERVED BASIS according to the date your check is received at the address stated on the enclosed contract.

Please note that we only accept original, handmade vendors. We do not accept direct vendors (examples: Pampered Chef, Mary Kay, Tastefully Simple, etc.) or vendors selling for a third party.

If you have any questions, please contact Robyn Krueger through email at: robyn_krueger@yahoo.com or 920-205-1313. We hope to see you in November!

Sincerely,

Robyn Krueger
Gloria Dei Lutheran Church Fall Craft Fair Contact

GLORIA DEI LUTHERAN CHURCH FALL CRAFT FAIR APPLICATION

Saturday, November 8, 2025- 9:00 AM to 2:00 PM

Affix address label, or print or type legibly:

Name: _____
Business Name: _____
Address: _____

Phone: _____
E-mail: _____

DESCRIPTION OF CRAFT: Please send picture as well to avoid duplicates

Space Rental \$40.00

Do you need us to supply a table? Yes____ No____

\$5.00 table =

\$____

2 chairs included

TOTAL

\$____

Make checks out to GLORIA DEI LUTHERAN CHURCH and mail to: 1140 Tullar Road, Neenah, WI 54956

I have read the enclosed contract and understand that my signature holds me legally bound to its stated terms.

Signature: _____

Date: _____

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Committee Use Only:

Date Received: _____

CK# _____

Amount: _____

Conf. Sent: _____

GLORIA DEI LUTHERAN CHURCH FALL CRAFT FAIR APPLICATION

Saturday, November 8, 2025- 9:00 AM to 2:00 PM

The fee for space is \$40.00. Beginning October 1, 2025 all vendors will be assigned locations. All applications must be received by October 1st. **You will receive an email confirmation so please be sure to provide a valid email address.** NO REFUNDS WILL BE ISSUED.

The fee of \$40.00 includes an 8 x 7 space and 2 chairs. **Please note that tables are not included in this fee.** If you need a table provided for an additional cost of \$5.00 per table, please indicate this on the enclosed application. *The Gloria Dei Lutheran Church Craft Fair Committee reserves the right of vendor placement.*

Set up shall be completed on Friday afternoon between 4:00-7:00 PM. A member of the Gloria Dei Lutheran Church Craft Show Committee will be available to direct you to your space. All Vendors are to set up only during the designated times. Temporary parking will be permitted in the main church lot on the south side of the building next to the Church **only while unloading vehicles**. Unloaded vehicles must be moved to the north side parking lot. **NO EXCEPTIONS WILL BE MADE DUE TO THE LIMITED AMOUNT OF PARKING AVAILABLE.**

Vendor displays may not encroach upon neighboring display areas. There will be no accommodation for "extra" space. There will be no "extra" space to the side or front of the space/table. Displays will not extend beyond their allotted space. The display may not impede the flow of buyer foot traffic, block entrances or cover emergency exits. *The Gloria Dei Lutheran Church Craft Show Committee reserves the right to determine infringement and all decisions made by committee are final.*

All vendors must keep their displays open until 2:00 PM on Saturday. Early departures will automatically remove you from the application list next year. All papers and trash must be removed from the display area at the time of departure.

The Gloria Dei Lutheran Church Committee reserves the right to deem any item as inappropriate and ask that it not be sold. **We only accept vendors with original, handmade items. We do not accept direct vendors** (examples: Silpada, Mary Kay, Tastefully Simple, etc.) or vendors selling for a third party.

If an emergency arises, please contact Gloria Dei Lutheran Church Committee through email at **robyn_krueger@yahoo.com** prior to November 8th or call Robyn at 920-205-1313 on the day of the event.

GLORIA DEI LUTHERAN CHURCH shall have absolutely NO LIABILITY for any loss.

Please sign and return the enclosed application form, along with the appropriate fee to:

Gloria Dei Lutheran Church - Craft Show
1140 Tullar Road
Neenah, WI 54956

MAKE CHECK PAYABLE TO: **Gloria Dei Lutheran Church**